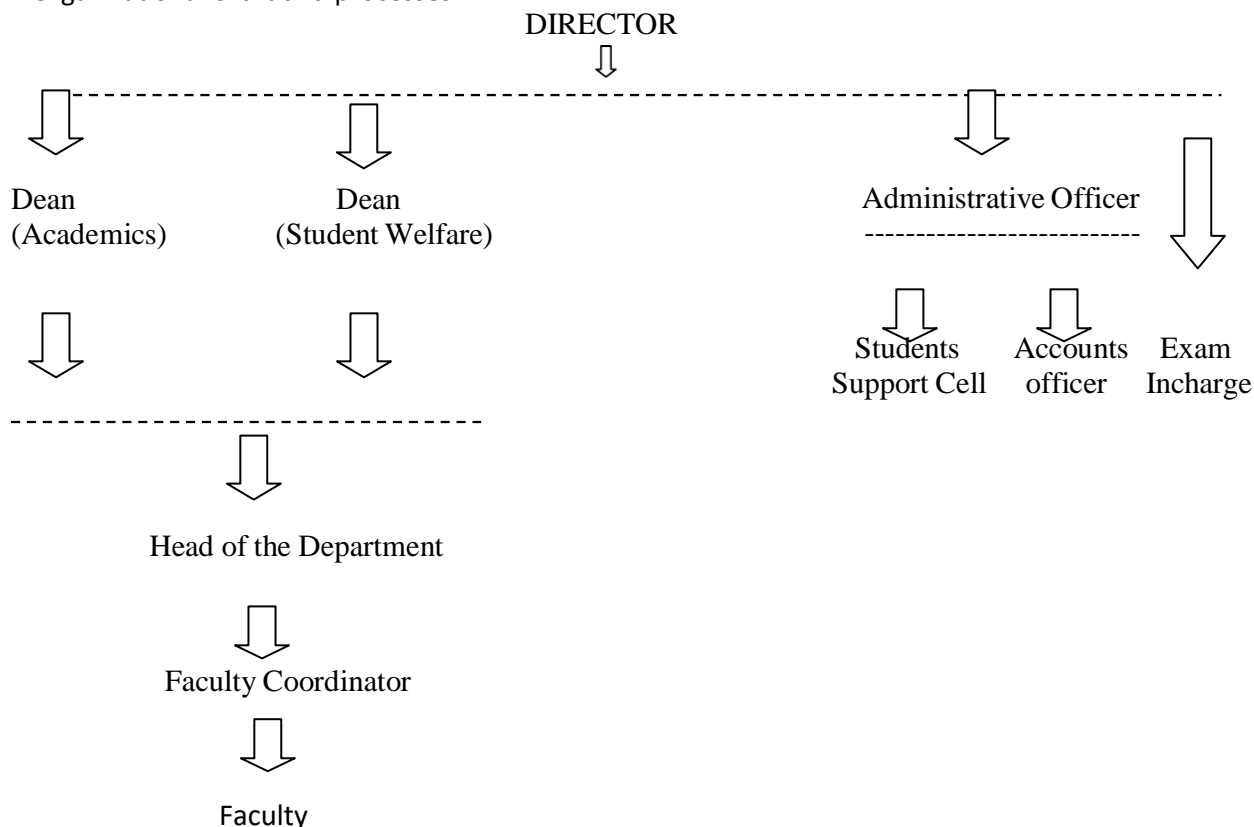


1. Name of the Institution : JK INSTITUTE OF MANAGEMENT & TECHNOLOGY, KARNAL
 - Address including Telephone, Mobile, E-Mail : 24/11 KM MILESTONE, INDRI ROAD, VILL RAMBA, KARNAL (HARYANA) (M) 9355562120, Email Id : jkinstitutemba@gmail.com
2. Name and address of the Trust/ Society/ Company and the Trustees : Shri Kanshi Ram Welfare Trust, Karnal
 - Mr. Tanuj Kumar : Chairman
 - Mrs. Renu : Secretary,
 - Mrs. Gunjan : Treasurer
 - Address including Telephone, Mobile, E-Mail : (M) 9355562120, Email Id : skrwtk@gmail.com
3. Name and Address of the Vice Chancellor/ Principal/ Director : Dr. S.K. Sethi
 - Address including Telephone, Mobile, E-Mail : C/o JK Institute, (M) 9355562120
4. Name of the affiliating University : Kurukshetra University, Kurukshetra
5. Governance
 - Members of the Board and their brief background : Sh. Tanuj Kumar, Chairman, Smt. Renu, Secretary
 - Members of Academic Advisory Body : List Attached
 - Frequency of the Board Meeting and Academic Advisory Body : Half yearly
 - Organizational chart and processes :



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements : The Faculty and students decide on the Clubs as per the interest of the students. Presently we have Finance Club, Marketing Club, HR Club, Production Club, Insurance Club, IT Club and Retail Club. The faculties are required to engage students on the contemporary issues in these different sectoral clubs of management. Besides, the faculties guide the students in project making.

- Mechanism/ Norms and Procedure for democratic/ good Governance : Students give feedback concerning their concerned faculty in the form of feedback form available in institute office. Here the students evaluate the faculty performance in the class on various parameters viz.: instruction capability

including knowledge of subject, teaching methodology, use of audio – visual aids, relationships shared and their personal attributes includes professionalism, appearance, speech and voice clarity.

Apart from above, open sessions are undertaken by HODs and class coordinators as well. Director of the institute himself conducts open sessions with students twice in every semester.

- Student Feedback on Institutional Governance/ Faculty performance : Students are actively engaged in Institutional Governance. While updating the syllabus, the feedback of the students is taken into account.

- Grievance Redressal mechanism for Faculty, staff and students : **Yes.** The institute has a proactive approach to identify grievance before it creeps into. They are redressed promptly to the satisfaction of the stakeholder. The College has a Grievance Redressal Cell headed by Director.

- Establishment of Anti Ragging Committee : Yes

- Establishment of Online Grievance Redressal Mechanism : Yes.

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University : Yes

- Establishment of Internal Complaint Committee (ICC) : Yes

- Establishment of Committee for SC/ ST : Yes

- Internal Quality Assurance Cell : yes

6. Programmes

- Name of Programmes approved by AICTE : Management

- Name of Programmes Accredited by AICTE : N/A

- Status of Accreditation of the Courses : N/A

- Total number of Courses : 2

- No. of Courses for which applied for Accreditation : N/A

- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses

- For each Programme the following details are to be given:

- Name : MBA

- Number of seats : 120

- Duration : 2 Years

- Cut off marks/rank of admission during the last three years : 50%

- Placement Facilities : yes, Full Placement assistance

- Campus placement in last three years with minimum salary, maximum salary and average salary 75%, Minimum Salary : Rs. 3 lac p.a., Maximum Salary : 6 lac p.a. Average Salary : 4.5 lac p.a.

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) : N/a

and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:N/A

Details of the Foreign University : N/A

- Name of the University : N/A

- Address : N/A

- Website : N/A

- Accreditation status of the University in its Home Country : N/A

- Ranking of the University in the Home Country : N/A

- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
 - Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval

7. Faculty :

- Branch wise list Faculty members:

Sr. No.	Name of the Faculty	Qualifications	Area
1.	Dr. S.K.Sethi	B.Com, MBA, Ph.D	HR, Marketing
2.	Dr. (Mrs.) Deepika	M.Com, MBA, Ph.D	Finance, Marketing
3.	Dr. (Mrs.) Alka	MBA, Ph.D	HR, Marketing
4.	Mrs. Kirti Aneja	MBA	Marketing, HR
5.	Mrs. Richa Sharma	MBA	Management
6.	Mrs. Poonam	MCA	Computers
7.	Ms. Mehak	M.Com	Finance
8.	Mrs. Nisha Chopra	MSc	Operation Research/Maths
9.	Mrs. Tanya	M.Com	Finance, Marketing
10.	Mrs. Manpreet	MBA	HR
11.	Mrs. Meenakshi	MA	English, Hindi
12.	Mrs. Shama	M.Com	Finance, HR, Commerce

- Permanent Faculty : 12
- Adjunct Faculty : 1
- Permanent Faculty: Student Ratio 1:15
- Number of Faculty employed and left during the last three years : 8

8. Profile of Director/ Principal/ Faculty

i. Name : Dr. S.K. Sethi

ii. Date of Birth : 30/10/1977

iii. Unique id : 791542522187

iv. Education Qualifications : B.Com, MBA, Ph.D

v. Work Experience : 22 years

- Teaching : 22 Years

- Research : 7 Years

- Industry : Nil

- others

vi. Area of Specialization : Finance

vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level : HR Subjects

viii. Research guidance

- No. of papers published in National/ International Journals/ Conferences

- Master : 3

- Ph.D. :

ix. Projects Carried out

x. Patents

- xi. Technology Transfer
- xii. Research Publications

xiii. No. of Books published with details

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution : N/A
- Time schedule for payment of fee for the entire programme : Four equal installments.
- No. of Fee waivers granted with amount and name of students : N/A
- Number of scholarship offered by the Institution, duration and amount : 2, Full fee waiver
- Criteria for fee waivers/scholarship : Merit cum means scholarship offered.
- Estimated cost of Boarding and Lodging in Hostels : Rs. 60000/- p.a.

10. Admission

- Number of seats sanctioned with the year of approval : 60
- Number of Students admitted under various categories each year in the last three years :

ACADEMIC YEAR : 2016-17

Sr. No.	Category	No. of students
1.	GEN	5
2.	SC	51
3.	BC	4
	TOTAL (BOYS 31 + GIRLS 29)	60

ACADEMIC YEAR : 2017-18

Sr. No.	Category	No. of students
1.	GENERAL	8
2.	SC	39
3.	BC	13
	TOTAL (BOYS 31 + GIRLS 29)	60

ACADEMIC YEAR : 2018-19

Sr. No.	Category	No. of students
1.	SC	24
2.	BC	9
3.	GENERAL	8
	TOTAL (BOYS 26 + GIRLS 13)	41

ACADEMIC YEAR : 2019-20

Sr. No.	Category	No. of students
1.	SC	33
2.	BC	22
3.	GENERAL	7
	TOTAL (BOYS 38 + GIRLS 24)	62

ACADEMIC YEAR : 2020-21

Sr. No.	Category	No. of students
1.	SC	24
2.	BC	7
3.	GENERAL	13
	TOTAL (BOYS 28 + GIRLS 16)	44

- Number of applications received during last two years for admission under Management Quota and number admitted : N/A

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website) : CAT, MAT, XAT, JKT, Others
- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)
- Calendar for admission against Management/vacant seats: Last date of admission 15th July
- Last date of request for applications : 30th June
- Last date of submission of applications : 10th July
- Dates for announcing final results : 15th July
- Release of admission list (main list and waiting list shall be announced on the same day)

- Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- Last date for closing of admission : 15TH July
- Starting of the Academic session : 1st August
- The waiting list shall be activated only on the expiry of date of main list
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified : Refund after deducting Rs. 1000/- only as processing charges.

12. Criteria and Weightages for Admission :

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. Test + Marks in Qualifying Exams + GD + Interview
- Mention the minimum level of acceptance, if any
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

14. Results of Admission Under Management seats/Vacant seats : N/A

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over) : N/A
- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission : Enclosed
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate : N/A

- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list : Enclosed

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each : 10 Rooms
- Number of Tutorial rooms and size of each : 2 Rooms
- Number of Laboratories and size of each : 2
- Number of Drawing Halls with capacity of each : 1
- Number of Computer Centres with capacity of each : 2 (85 computers)
- Central Examination Facility, Number of rooms and capacity of each : Yes
- Barrier Free Built Environment for disabled and elderly persons : Yes
- Occupancy Certificate : yes
- Fire and Safety Certificate : yes
- Hostel Facilities : yes
- Library : yes
- Number of Library books/ Titles/ Journals available (program-wise) : enclosed
- List of online National/ International Journals subscribed : enclosed
- E- Library facilities : yes
- Laboratory and Workshop : yes
- List of Major Equipment/Facilities in each Laboratory/ Workshop : Enclosed
- List of Experimental Setup in each Laboratory/ Workshop : Enclosed
- Computing Facilities : 85 latest systems
- Internet Bandwidth : 32 mbps
- Number and configuration of System : 85 Pentium, i3 and i5 Processors

- Total number of system connected by LAN : 85
- Total number of system connected by WAN : 7
- Major software packages available : List Enclosed
- Special purpose facilities available : Yes
- Innovation Cell : Yes
- Social Media Cell : Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments : Yes
- List of facilities available : Games, Sports, Gym, Wi-Fi, Hi-Tech Labs, Soft skills etc.
- Games and Sports Facilities : Yes
- Extra-Curricular Activities : Yes
- Soft Skill Development Facilities : Yes
- Teaching Learning Process : Yes
- Curricula and syllabus for each of the programmes as approved by the University : N/A
- Academic Calendar of the University : Followed
- Academic Time Table with the name of the Faculty members handling the Course Enclosed
- Teaching Load of each Faculty : As per norms
- Internal Continuous Evaluation System and place : yes
- Student's assessment of Faculty, System in place : Yes
- For each Post Graduate Courses give the following:
 - Title of the Course : MBA
 - Curricula and Syllabi : Enclosed
 - Laboratory facilities exclusive to the Post Graduate Course : yes
 - Special Purpose Software, all design tools in case : yes
 - Academic Calendar and frame work
- 16. Enrollment of students in the last 3 years : 60 + 60 + 41
- 17. List of Research Projects/ Consultancy Works : Applied for RPS and MODROB Scheme of AICTE.
 - Number of Projects carried out, funding agency, Grant received : Active Industry Institute Partnership Cell.
 - Publications (if any) out of research in last three years out of masters projects
 - Industry Linkage : Tie ups with various industries
 - MoUs with Industries (minimum 3) : Available
- 18. LoA and subsequent EoA till the current Academic Year : enclosed
- 19. Accounted audited statement for the last three years : Enclosed
- 20. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.
The Website shall be dynamically updated with regard to Mandatory Disclosures